



Consultancy and Training Centre

# EMERGENCY PREPAREDNESS & RESPONSE TRAINING

## 1 Day Programme

HRD Corp Claimable Course No.: 10001497430



MOSHPA 5-Star OSH  
Training Provider



HRD Corp Registered  
and Claimable



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# EMERGENCY PREPAREDNESS & RESPONSE TRAINING

## EXECUTIVE SUMMARY

Damages to property can be reduced and lives can be saved when people are prepared and trained to have the necessary skills in emergency response. On many occasions, emergency medical services and more tragically disaster services cannot reach the scene in time. Things are made worse if the occurrence's remoteness prevents these teams from reaching the area. Emergency awareness training is essential to empower people at work to assess the situation and provide appropriate immediate help when necessary. Fires, explosions, chemical releases, violence, or biological releases are some of the threats to any organisation's facilities. A skilled Emergency Response Team (ERT) will go a long way to ensure the safety of affected personnel and reduce the risk of damage to your organization.

### Objectives

- To train ERT personnel to understand and handle emergency situation at the workplace before external emergency agencies arrival.
- To practice the use of emergency equipment on site and familiarize with the emergency system.
- To understand and review emergency site policy & procedure.



### Who Should Attend

- ERT Members
- First Aid Team
- Safety & Health Committee Members
- Supervisors



### Methodologies

- Lecture Presentation & Case studies
- Live demonstrations & Role Play
- Video demonstrations
- Q & A



# COURSE OUTLINE

Time	Training Activities
09:00 am – 09:15 am	Welcome & Introduction
09:15 am – 09:30 am	<b>OSHA 1994 &amp; FMA 1967 Legal Requirements in regards to emergency preparedness</b> <ul style="list-style-type: none"> <li>• Employers Responsibilities</li> <li>• Employees Responsibilities</li> </ul>
09:30 am – 10:00 am	<b>Emergency Definition &amp; Purpose of Emergency Preparedness and Response</b> <ul style="list-style-type: none"> <li>• What is an Emergency?</li> <li>• How is deal with an Emergency?</li> <li>• Purpose Of Preparedness</li> <li>• Emergency Toolkits</li> </ul>
10:00 am – 10:30 am	<b>Types of Emergencies/ Emergency Response Requirements</b> <ul style="list-style-type: none"> <li>• Major Accidents</li> <li>• Fire</li> <li>• Explosions</li> <li>• Floods</li> <li>• Rioting</li> <li>• Chemical Spill</li> </ul>
10:30 am – 10:45 am	Coffee Break
10:45 am – 11:00 am	<b>Incident Command System Classification</b> <ul style="list-style-type: none"> <li>• Major Incidents</li> <li>• Minor Incidents</li> </ul>
11:00 am – 11:30 am	<b>Class Room Activity 1 – List potential emergency on your site</b>
11:30 am – 12:15 pm	<b>Overview of Site Emergency Response Plan /Procedures</b> <ul style="list-style-type: none"> <li>• Emergency Response Plan Requirements</li> <li>• Specific Requirements for Emergency Response Plan</li> </ul>

# COURSE OUTLINE

Time	Training Activities
12:15 pm – 12:30 pm	<b>Video Presentation – Emergency Evacuation</b>
12:30 pm – 01:30 pm	<i>Lunch Break</i>
01:30 pm – 02:00 pm	<b>Emergency Response Team &amp; their Roles</b> <ul style="list-style-type: none"> <li>• ERT Commander</li> <li>• ERT Deputy Commander</li> <li>• Search &amp; Rescue</li> <li>• Fire Fighter</li> <li>• First Aider</li> <li>• Communication Coordinator</li> </ul>
02:00 pm – 02:30 pm	<b>Emergency Evacuation Procedures</b>
02:30 pm – 03:00 pm	<b>Class Room Activity 2 – Emergency Role Play</b>
03:00 pm – 03:15 pm	<i>Tea Break</i>
03:15 pm – 04:30 pm	<b>Practical session – (Fire Response/Chemical/Biological Spill Response)</b>
04:30 pm – 04:45 pm	<b>Video Presentation – Fire Extinguisher</b>
04:30 pm – 05:00 pm	Q & A